



OAK GROVE CLASSICAL ACADEMY
 Rooted In Excellence

To be submitted directly to **Oak Grove Classical Academy,**
Attn: Admission Office, PO Box 91314, Albuquerque, NM
87199.

Please include official transcripts, report cards and standardized tests along with this completed form.

SCHOOL RECOMMENDATION FORM

FOR ADMINISTRATOR/GUIDANCE COUNSELOR

Top portion to be completed by Applicant's parent: (If homeschooling, please have a non-family member, who knows your child in some sort of classroom capacity, fill out the bottom portion. Examples: Sunday School teacher, extracurricular instructor, or coach)

My child is an applicant for admission to Oak Grove Classical Academy in Albuquerque, New Mexico. I hereby authorize you to answer the questions below and release to Oak Grove all of the following records: a copy of the complete transcript, current report card, and standardized test results.

Full Name of Applicant: _____

Applying to Grade: _____ Current (or most recently completed) Grade Level: _____

Name of School: _____ School Phone: _____

School Address: _____

Parent Name: _____ Date: _____

Signature of Parent

School Administrators: Your honest assessment of the above named student is greatly appreciated. All information will be kept confidential and will not be released to any third party. (Please feel free to answer on the back of this form or by separate attachment(s) if you need more space.)

Your Name: _____ Position: _____

Date: _____

1. For how long and in what capacity have you known this student?
2. To your knowledge, does the student have any history of conduct or behavior problems? Yes No
If "Yes," please explain:
3. To your knowledge, does the student have any history of learning difficulties or disabilities? Yes No
If "Yes," please explain, including any special assistance that the student does, did or may require:
4. How would you describe this student? *(Please note strengths and weaknesses. Describe attitude in next question, please.)*
5. Please describe the student's attitude towards school, peers, authority, et al:
6. Please comment on the level of parental engagement, involvement and support—to both the student and the school—you observed:
Please note any difficulties you may have experienced with the family:
7. How would you—and other school administrators and teachers—feel if this student/family were to apply for readmission to your school?

Please note any additional comments you would like to make about this student or family separately or on the back of this form. Thank you!